

## **\*\*Friendly Amendment**

(Page 11. Item VII)B)iv)#5)

~~Any Board Member may suggest a “friendly amendment” when they have the floor during discussion on a pending motion and believe that a change to the motion is desirable or may win support for the motion from some Board Members. If the Board Members that made the motion and second accept the friendly amendment, that will become the pending motion on the floor.~~

[One of the time saving aspects of a Friendly Amendment is that it only needs a simple motion and second to pass. As a result, it takes the ownership of a motion from the entire Board and instead gives it to the individual who first proposed it. Two Board members (the member who made the motion and the member who seconded the motion) should not have more authority than the entire Board. The entire Board, whether it be by majority or unanimous vote, should democratically vote and decide on all motions. Robert's Rules of Order Newly Revised (RONR) agrees. It states that a friendly amendment should not be handled any differently from any other amendment: the entire Board must consent to the amendment, either by majority vote or through unanimous consent. If a Board member wishes to make a motion for a friendly amendment for the purposes of calling attention to an error, a more democratic and concise alternative would be to call a “point of order.” This stops the action and would allow the Board member to explain any necessary changes. Another option would be a “Motion for Amendment.” This allows the Board to make minor edits before voting on the Motion.]

## **Trustee Katrina Young Supplemental Document #2:**

### **XII. Self-monitoring**

a. Governance committee recommends review of Board Bylaws and reconciling any discrepancies between the Governance Handbook and Board Bylaws Individual Board.

A. Members agree to review and adhere to meeting norms, goals and Board Member roles as defined by CSBA and<sup>9</sup> Board Bylaws.

B. In order to conduct efficient and effective Board meetings: **[Bifurcate sentence]**

i. Board Members will come to the Board meetings prepared and ready to do business.

ii. ~~€~~ Board Members will agree to speak about issues on the agenda and<sup>10</sup> attend to fellow Board Members respectfully.

iii. Board Members will refer any facts and information needed to the Superintendent.<sup>11</sup>

iii. ~~D~~ Board Members will strive to make points ~~are to be made~~ in as few words as possible; speeches at Board meetings are discouraged.

iv. ~~E~~ Board Members will consider the following Key Questions for Members to Consider for Effective Meetings:

1. ~~i~~ How much work has already been done at preliminary Board committee sessions?

2. ~~ii~~ Are Members prepared for the meeting?

3. ~~iii~~ Do Members refrain from monopolizing discussion?

4. ~~iv~~ Does everyone really understand the issues?

C. In order to be accountable to the community and ourselves:

i. Board Members will conduct an annual evaluation.

1. Using a workshop setting, the Board will evaluate its effectiveness annually, preferably in June, in accordance with Board Bylaw 9400.<sup>12</sup>

2. The evaluation may address any area of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy development, collective bargaining, community relations, and advocacy.<sup>13</sup>

3. The evaluation may also address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other governance or boardsmanship skills.<sup>14</sup>

4. When behavior by an individual Board member detracts from effective governance, other Board members agree to encourage conformance to Board norms by **[Board to Discuss]**.<sup>15</sup>

<sup>9</sup> Original language of Coronado

<sup>10</sup> Original language of Coronado

<sup>11</sup> Original language of Coronado

<sup>12</sup> Original language of Coronado

<sup>13</sup> BB 9400

<sup>14</sup> BB 9400

<sup>15</sup> San Marcos USD

ii. Board Members will conduct a Superintendent Evaluation.

[Source Coronado Governance Handbook. For Board discussion]

1. On or before September first of each year, the Board and Superintendent will meet and establish goals, objectives, and measurable outcomes for the coming year in accordance with the terms of his/her contract. Prior to that meeting, the Superintendent will submit proposed written goals, objectives, and measurable outcomes to the Board. These may be revised by the Board following consultation with the Superintendent. The final goals, objectives and measurable outcomes will be written and will be among the criteria by which the Superintendent is evaluated by the Board.

During closed session no later than the January Board meeting, the Board and Superintendent will review the goals and his progress toward each one. The Superintendent will provide written and oral input to this effort. At this time, any other issues should be brought forward by either party to include any contractual issues that may arise.

During closed session no later than June first of each year, unless otherwise mutually agreed, Board Members will meet without the Superintendent to evaluate his/her performance based on the aforementioned goals. A written summary of overall performance will be presented to Human Resources prior to the final General Board Meeting of each school year. A more general but no less accurate statement of performance will accompany the overall performance summary and will be read in the Open Session of the school year's final General Meeting.